

INVITATION TO TENDER

PROCURING ENTITY: Rural Electrification and Renewable Energy Corporation P O Box 34585 - 00100 Nairobi.

The *Rural Electrification and Renewable Energy Corporation* invites sealed bids for the following tender.

CONTRACT NAME AND DESCRIPTION; RFX 1000001383: HUMAN RESOURCE MANAGEMENT CONSULTANCY SERVICES

1. Tendering will be conducted under open competitive method (National) using a standardized tender document.
2. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours **8.00am - 12.45pm to 1.45pm-4.00pm Monday to Friday]** at the address given below.
3. A complete set of tender documents may be viewed and downloaded by interested tenderers free of charge electronically from the Website www.rerec.co.ke under June, 2025 tender documents, through the e-procurement portal using <https://suppliers.rea.co.ke:44300/irj/portal> and on the Public Procurement Information Portal <https://tenders.go.ke>. Tender documents obtained electronically will be free of charge.
4. Tender documents may be viewed and downloaded for free from the website www.rerec.co.ke. Tenderers who download the tender document must forward their particulars immediately to tenders@rerec.co.ke to facilitate any further clarification or addendum.
5. All Tenders must be accompanied by bank tender security of amount as specified in the TDS. Original bid security must be submitted in the tender box before closing date and time.
6. Completed tenders must be delivered to the address below on or before 20/06/2025 at 10.00am.
7. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
8. Completed tenders must be delivered to the SRM portal; <https://suppliers.rea.co.ke:44300/irj/portal> with scanned documents uploaded to the collaboration folder on or before closing/opening date and time as indicated above. A guide on tender submission labelled (Quick bidding reference) can be found in the REREC website <https://www.rerec.co.ke/Supplier-Bidding-Quick-reference-guide.pdf>
9. Only Electronic Tenders will be permitted.
10. Any addendum to this tender shall be uploaded to the Corporation's website www.rerec.co.ke under the specific tender documents.



11. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
12. Late tenders will be rejected.
13. The addresses referred to are:

Address for obtaining further information on tender documents

For hand Courier, Original Bid security delivered to the tender Box (Kawi Complex, Block C, Ground floor, Off Popo Road,). Contact Manager, Supply chain management, telephone number: 0709193000 and e-mail address: tenders@rerec.co.ke

Address for Submission of Tenders: Online only through <https://suppliers.rea.co.ke:44300/irj/portal>

Address for Opening of Tenders. Kawi Complex, Block C, Ground floor, **Online system**

Designation: Chief Executive Officer

A. Address for Submission of Tenders.

- 1)Rural Electrification and Renewable Energy Corporation
- 2)Postal Address: 34585 – 00100 Nairobi
- 3)Physical address for hand Courier Delivery; South C, Office Popo Road, Kawi Complex, Block C, Ground floor; e-mail address: tenders@rerec.co.ke and info@rerec.co.ke

B. Address for Opening of Tenders.

- 1)Rural Electrification and Renewable Energy Corporation
- 2)Physical address for the location: Kawi Complex, Block C, Ground floor.

Dr. ROSE N. MKALAMA
CHIEF EXECUTIVE OFFICER